

PRESIDENT : **Dr. R. KANNAN** M.D., (S).

VICE PRESIDENT : **Dr. M. SURESH** B.S.M.S.

SECRETARY I/C : **Dr. K. KADER MOHIDEEN** B.Sc., B.S.M.S.



**THE INDIAN MEDICAL PRACTITIONERS'
CO - OPERATIVE PHARMACY AND STORES
(MULTI STATE CO-OPERATIVE SOCIETY) LTD., X-185**

Head Office & Factory : No 69 (34-37), Kalki Krishnamurthy Salai, Thiruvanmiyur, Chennai - 600 041.

Phone : 044 - 24521029 / 24520189 / 24520244

TN GSTIN : 33AABAT2739D1ZT Email : impcopsx185@gmail.com Website : www.impcops.org

F.No.1(a)/2023-2024-'PU'

25.01.2024

TENDER NOTICE

Sealed Tenders are invited in the prescribed forms on behalf of The President of Impcops Ltd., Chennai-41 for the supply of raw materials such as green and dried herbs, various oils, ghee, jaggery and honey, pet bottles, corrugated boxes etc., for the period from 01.04.2024 to 30.09.2024. Tender documents can be obtained either in person or by post by remitting Rs.500/- +GST@18%(Non - refundable) plus postage charges Rs.75/- for Tamilnadu and Rs.100/- outside of Tamilnadu by Cash or by sending Demand Draft (payable at Chennai) drawn in favour of, "Impcops Ltd.," payable at Chennai-41 towards cost of the Tender Document. Hence those who want to participate in the Raw materials and Packing materials tender should obtain tender forms separately. The duly filled in Tenders along with representative samples should reach our Office either by Courier or Registered Post only. Last date for receipt of duly filled in Tender document along with EMD (1% on the total value of price quoted items) is **20.02.2024 by 4.00 P.M.** Though tender will be opened on **22.02.2024 at 11 A.M.** approval of the tender will be informed to the respective tenderers only after completion of our Purchase Committee Meeting, which you please take into note.

Tender form for the supply of raw drugs and packing materials can also be downloaded from our Impcops website, www.impcops.org

(BY ORDER OF THE PRESIDENT)


SECRETARY 25/1/24

TENDER NOTICE FOR THE SUPPLY OF RAW DRUGS / PACKING MATERIALS

1. INVITATION:

Firm prices are invited on behalf of the President of Impcops for the supply of **RAW DRUGS / PACKING MATERIALS**. Tenderers are requested to quote their rate as per column in the schedule. Any modification or correction in the schedule will be liable for rejection.

2. FOR SPECIAL ATTENTION:

All tenderers are cautioned that tenders containing any deviation from the contractual terms and conditions, specifications or other requirements will be rejected.

3. AWARD OF CONTRACT:

Will be taken into account on the capability and the financial soundness of the tenderers. The quantity that can be supplied immediately from the ready stock available must be stated. In case no ready stock available the time required for effecting supply must be stated. In any case the quotations for effecting supply within a month will only be considered. All tenders should invariably be accompanied by representative samples of the items quoted. Tenders without samples will be rejected. For any clarification or additional information the tenderers can address or meet in person, the Secretary, Impcops Ltd., No.34-37, Kalki Krishnamurthy Salai, Thiruvanmiyur, Chennai – 41 not later than 7 days before tenders are due. Alternative tenders are not acceptable.

4. SUBMISSION OF TENDERS:

Tenders should be submitted in the prescribed form which can be had on application from the Society on production of necessary challan for the amounts fixed by the President, Impcops. The amount should be remitted to the Society. Tenders received contrary to this direction are liable to be rejected. Tenders must be submitted in sealed cover clearly marked in Capital letters in the left hand corner of the cover as follows:

**“TENDER FOR THE SUPPLY OF RAW DRUGS / PACKING MATERIALS TO
BE OPENED ON 22.02.2024 AT 11.00 A.M.”**

Tenders will be received by the Secretary, Impcops Ltd., up to 4.00 P.M. on **20.02.2024**. Tenders received late for any reason will not be opened or considered. Telegraphic tenders will not be entertained. No changes to the “Form” prescribed in the tender schedule will be accepted.

5. EARNEST MONEY DEPOSIT:

These tenders must be accompanied by the Earnest Money Deposit equal to 1% of the total value of the article tendered for, subject to a minimum of Rs.500/- when 1% of the total cost of articles offered, falls below this limit. Earnest Money should be remitted to the Society by Cash or D.D. payable at Chennai and the remittance challan or D.D. as the case may be, should be sent along with the tender. In case of default of deposit of Earnest Money in the mode mentioned above, the tender will be rejected. On no account will the Security Deposit of a

previous contract be taken as an authority to permit a tenderer to make his tender without depositing Earnest Money.

6. SUBMISSION OF SAMPLES:

The Secretary is competent to draw samples of any articles supplied by the contractors and the contractor is bound to supply the same free of cost during the period of contract. Such samples will be subject to analysis by our lab and on the basis of the analytical report regarding the quality of the articles, the decision of the Purchase Committee shall be final and binding on the contractor. The Contractors should distinctly understand that their supplies should conform to the specification given in the approved Pharmacopoeia and samples.

7. METHOD OF TENDER:

If the tenderer is a limited company or a limited Corporation the tender shall be signed by duly authorized person or persons holding the power of attorney for signing the tender. In such a case a copy of the authorization letter of the firm and a copy of the Power of Attorney shall accompany the tender. If authorization letter does not accompany with the Tender form, the person whoever signs in the Tender forms will be automatically treated as the person authorized by the said concern.

8. ACCEPTANCE OF TENDERS:

The acceptance or otherwise of tenders will be communicated to the tenderers in writing. The Purchase Committee reserves the right to reject the tender or to accept the tender for the supply of all the articles or for any one or more of articles submitted for in a tender without assigning any reason whatsoever. The Earnest Money Deposit will be returned to the unsuccessful tenderers within one month after the acceptance of tenders are finalized and the contract settled. In the case of a successful tenderer the Earnest Money Deposit will be adjusted towards the Security Deposit payable by him. The successful tenderers will also be requested to deposit on or before the date therein fixed for execution of the agreement, a Security Deposit of 10% of the total value of the supplies, undertaken. No interest will be paid for the Security Deposit. The successful tenderers will be registered to enter into an agreement in stamp paper (stamp duty to be paid by the contractor) with the Secretary, draft of which can be had at the Office of the above Officer within 15 days of the receipt of intimation by them that their rates have been accepted.

9. TERMINATION OF CONTRACT:

The President will be at liberty to terminate without assigning any reason thereof, the contract either wholly or in part on one month's notice. The Contractor will not be entitled for any compensation whatsoever in respect of such termination. If the tenderers fail to execute the agreement and / or deposit the required security within the time specified, withdraw their tender after intimation of letter of acceptance or fail to comply with conditions mentioned above or owing to any other reason they are unable to undertake the contract, their contract will be cancelled at their risk and cost and the Earnest Money deposited by them along with their tender shall stand forfeited to the Society. They will also be liable for

all the damages sustained by the Society by reason of such breach including liability to pay any difference between the prices accepted by the Society and those ultimately paid by the society for such articles. Such damages shall be assessed is recoverable by proceedings under Revenue Recovery Act as arrears of land revenue. The contractors shall not sublet without the permission of the President.

10. SUPPLY OF ARTICLES:

No articles shall be supplied to the Society except on requisition in writing signed by the Secretary or such other persons of cash will be paid to the contractor. Payments will be made to the contractor subject to the availability of funds. If any articles or materials supplied by the contractor have been partially or wholly used or consumed in the Society and they are subsequently found to be bad, unsound, unmerchantable, inferior in quality or description or otherwise faulty or otherwise unfit for use or unwholesome then the contract price or prices of such articles or materials will be recovered from the contractors if payment had already made to them.

Notwithstanding anything contained above the Society shall have the right to acquire raw materials from such bodies or associations as the Society may recommend or notify.

OPENING OF TENDERS:

Tenders will be opened by the Secretary in the presence of representatives of tenderers who choose to be present. If the last date of receipt of tenders happens to be a holiday the tender will be received and opened on the next working day at the specified hours.

GENERAL CONDITIONS:

Sealed tenders are invited for the supply of the materials as specified in the schedule attached.

1. The tender should be addressed to the Officer mentioned below in a sealed cover with the tender No. and name shown below duly super scribed on the cover.
2. The tenders should be in the prescribed form which can be obtained from the Officer mentioned below on payment of the price which is also noted below. Duplicate copies of the tender forms will also be issued at the rate specified below. The cost of the tender forms once paid will not be refunded. The rates quoted should be only in Indian Currency.
3. The intending tenderers should send tenders so as to reach the Officer mentioned below on the due date and time. No tender received after the specified date and time will be accepted on any account. Tenders not stipulating period of firmness and the tenders with price variation clause and or "subject to prior sale" conditions are liable to be rejected.
4. Every tenderer should send along with this tender Earnest Money of 1% of the total cost of the articles tendered for (rounded to the nearest rupee) subject to a minimum of Rs.500/-, if the amount calculated at 1% of the value

of the articles tendered for falls below Rs.500/-. The amount shall be remitted by cash or D.D. payable at Chennai and the remittance challan or D.D. as the case may be, in original should be forwarded along with the tender. The Earnest Money of the unsuccessful tenderers will be returned within one week after the tenders are finalized but that of the successful tenderers will be adjusted towards the security that will have to be deposited for the satisfactory fulfillment of the contract. No interest will be paid for the Earnest Money deposited.

5. The tenders will be opened on the appointed day and time in the office of the undersigned in the presence of such of those tenderers or their nominees who may be present at that time.
6. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the Earnest Money if any deposited by him will be forfeited to the Society or any other action may be taken against him as the Society deems fit.
7. Time shall be the essence of the contract.
8. The final acceptance of the tenders rests entirely with the Society who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry such portion of the supplies included in the tenders as may be allotted to them.
9. The communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless the successful tenderer shall also execute the agreement for the due fulfillment of the contract within the period to be specified in the letter of acceptance, the contractor shall have to pay the stamp duty, lawyer's charges and other expenses incidental to the execution of the agreement. Failure to execute the agreement within the period specified will entail the penalties as set out in para 10 below.
- 10.(a). The successful tenderer shall before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to 10% of the value of the contract as security for satisfactory fulfillment of contract less the amount of Earnest Money deposited by him along with his tender. If the successful tenderer fails to deposit the security and execute the agreement as stated above the Earnest Money deposited by him will be forfeited to the Society and the contract arranged elsewhere at the defaulter's risk and any loss incurred by the Society on account of the purchases will be recovered from the defaulter who will however not be entitled to any gain accruing thereby. If the defaulting contractor is a registered firm their registration is liable to be cancelled.

(b) The Society will be at liberty if and when found necessary to ask the successful tenderer to deposit an additional amount of 2% of the value of the contract as security and the tenderer shall be bound to deposit the amount within the period specified in the letter of the Society.

- (c) In case where a successful tenderer after having made partial supplies, fails to fulfill the contract in full, all or any of the materials not supplied, may at the discretion of the society be purchased directly or by means of another tender quotation or by negotiation or from the next higher tender who had offered to supply already and the loss if any caused to the Society shall thereby together with such sums as may be fixed by the Society towards damages, be recovered from the defaulting tenderer.
- (d) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the Security Deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and the balance alone shall be refunded.
11. The Security Deposit shall subject to the conditions specified herein be returned to the contractor within 3 months after the expiration of the contract but in the event of any dispute arising between the society and the contractor the society shall be entitled to deduct out of the deposits or the balance thereon until such dispute is determined, the amount of such damages, cost, charges as may be claimed. In all cases where there are guarantee for the goods supplied, the Security Deposit will be returned only after the expiry of the guarantee period.
 12. The tenderers shall quote also the percentage of rebate (discount) offered by them in case of prompt payment made within 15 days / within one month of taking delivery of the Stores.
 13. Ordinarily payments will be made only after the supplies are actually verified and taken to stock on production of proper bills signed by the contractor whether it is a part supply or not.
 14. The contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or Body Corporate. The contractor shall not underlet or sublet to any person or persons or body corporate, the execution of the contract or any part thereof without the consent in writing of the President who shall have absolute power to refuse such consent or to rescind such consent (if given) at any time, if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub contractor upon such decision, provided always that if such consent be given at any time the contractor shall not be relieved from any obligation, duty or responsibility under the contract.
 15. The tenderer shall undertake to supply materials according to the standard sample and/or specifications provided for the Purchase Committee Meeting approval.
 16. No representation for enhancement of rates once accepted will be considered.
 17. The tenderer should send along with his tender a preliminary agreement in the appended form duly executed and sign in stamp paper worth Rs.20/-.

18. Raw Drugs which are supplied by the suppliers for our medicinal preparations, in case, if rejected by our Laboratory due to inferior / substandard quality. Such rejected goods have to be taken delivery by suppliers immediately (within 7 days) on receipt of information from us failing which, you will be liable to pay demurrage for further delay. We also hereby inform that we will not be responsible for the rejected goods whatsoever and you cannot make any claim for any loss in weight etc., from our side.
19. Certain Raw Drugs which are been sent for specific analysis such as Sandal Wood Oil, Agmark Honey, etc. the suppliers should produce Genuine samples / consignment, if the said sample / consignment is been rejected the cost of the testing fees will be borne by the suppliers.
20. Certain raw drugs such as Thila Thailam, Narikela Thailam, Ghritham, Eranda Thailam etc., the suppliers should produce a valid agmark certificate for participate and supply the tender and along with consignment lab analysis report and **Agmark** Labels must in all the tins.
21. Certain raw drugs such as Gum Acacia, Liquid Paraffin, Calomel I.P. Grade etc., and the successful tenderer should produce the valid certificate of analysis report along with consignment must.

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Ref.F.No.1(A)/2023-24 'PU'

25.01.2024

To

Dear Sir,

We enclose herewith a list of packing materials which we propose to purchase for the period from **01.04.2024 to 30.09.2024**. We request you to quote your lowest rate including packing, forwarding, loading, unloading and transport charges plus GST etc., and to send the quotation by **Registered Post or Courier Service** along with representative samples and necessary Earnest Money Deposit. Quotations received without samples and EMD will be summarily rejected. All quotations should reach us on or before **20.02.2024** by **4.00 P.M.** and the same will be opened on **22.02.2024** at **11.00 A.M.**

The rates quoted by you shall be tenable from **01.04.2024 to 30.09.2024**.

The other terms and conditions governing the supply of packing materials can be found in the tender notice enclosed herewith.


K. Kader Mohideen
SECRETARY 1/25/2024

Encl: As aforesaid.

CONTAINERS QUOTATIONS REQUIRED F.O.R. CHENNAI RATES SHOULD BE
TENABLE UPTO : FOR THE PERIOD FROM 01.04.2024 TO 30.09.2024

PACKING MATERIALS (Rate for Each Nos. inclusive of all plus GST)

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S.NO.	NAME	ESTIMATE QTY.REQD.	RATE (INCLUSIVE PACKING & FORWADING PLUS GST)	TOTAL VALUE	EMD @ 1% ON TOTAL VALUE	WHETHER SAMPLE ENCLOSED YES/NO
1)	43 X 110 CAPACITY 100 ML 10 ML OUTFLOW 25 MM PP NECK 13.5 GMS, TRANSPARENT	100000.000	FOR EACH			
2)	450 ML PET BOTTLE NATURAL COLOUR 28 MM PP NECK	100000.000	FOR EACH			
3)	450 ML PET BOTTLE AMBER COLOUR 28 MM PP NECK	100000.000	FOR EACH			
4)	200 ML PET BOTTLE AMBER COLOUR 28 MM PP NECK	25000.000				
5)	28 MM ROPP CAP	100000.000				
6)	30 ML 28 MM PP NECK AMBER BOTTLES	100000.000				
7)	40 ML 38 MM PP NECK AMBER BOTTLES , AMBER	50000.000	FOR EACH			
8)	25 MM CAPS WITH PRINTING 1 GMS. 1 GM.	100000.000	PER 1000			
9)	28 MM CAPS WITH PRINTING 2 GMS. 2 GMS.	200000.000	PER 1000			
10)	53 MM CAPS WITH PRINTING 5 GMS. 5 GMS.	50000.000	PER 1000			
11)	38 MM PP NECK ALUMUNUM WHITE CAPS WITH PRINTING	---				
12)	KUMKUMADI LEPAM TUBE 4.4 GMS., WITH CLOSED NOZZLE, YELLOW & RED	25000.000	PER 1000			
13)	SINDURADI LEPAM TUBE 6.600 GMS., WITH CLOSED NOZZLE, YELLOW	25000.000	PER 1000			
14)	2' SIZE EMPTY GELATINE CAPSULES , DARK BLUE/WHITE	1000000.00	PER 1000			

S.NO.	NAME	ESTIMATE QTY.REQD.	RATE (INCLUSIVE PACKING & FORWADING PLUS GST)	TOTAL VALUE	EMD @ 1% ON TOTAL VALUE	WHETHER SAMPLE ENCLOSED YES/NO
15)	'0' SIZE EMPTY GELATINE CAPSULES ,MAROON/MAROON	500000.000	PER 1000			
16)	BOTTLE PASTE (STICKWELL)	---				
17)	SYNTHETIC ADHESIVE WHITE	250.000	PER KG.			
18)	ABSORBANT COTTON ROLL (400 GMS.)	200.000	PER ROLL			
19)	NON-ABSORBANT COTTON ROLL (400 GMS.)	---				
20)	SILICA GEL (2 GMS) 10-20 MESH SIZE NOS.	200.000	PER 1000			
21)	7 PLY CB WITH PRINTED TOP 16X10X16"WITH 3 LAYERS WT. 1.200 KGS	30000.000	FOR EACH			
22)	30 ML. BOTTLE PARTITION (5 X 8) 3 PLY 10 Nos.	5000.000	FOR EACH			
23)	5 PLY CB,PRINTED TOP 2 LAYERS SPL 12 3/4 X 9 3/8 X 11	5000.000	FOR EACH			
24)	5 PLY CB WITH 2 LAYERS PLAIN 10X7X6 3/4 VP III CB	1000.000	FOR EACH			
25)	5 PLY 1/2 SIZE 16 X 10 X 8 CB WITH 2 LAYERS PLAIN	5000.000	FOR EACH			
26)	6x5x4 5 PLY PLAIN CB BOXES WITH 1 LAYER	5000.000				
27)	8x5x5 5 PLY PLAIN CB BOXES WITH 1 LAYER	5000.000				
28)	200 ML HONEY PARTITION	5000.000				
29)	500 ML HONEY PARTITION	5000.000				
30)	BOPP TAPE-PRINTED ROLE WIDTH 3 INCH,LENGH 65 MTRS THICKNES 50 MICRONE	720.000	PER BALE			

PACKING MATERIALS (Rate for Each Nos. inclusive of all plus GST)
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S.NO.	NAME	ESTIMATE QTY.REQD.	RATE (INCLUSIVE PACKING & FORWADING PLUS GST)	TOTAL VALUE	EMD @ 1% ON TOTAL VALUE	WHETHER SAMPLE ENCLOSED YES/NO
31)	12 MM PLASTIC STRAPPING ROLLS-PRINTED	50.000	PER 2000M			
32)	100 GMS 38 MM LUG NECK ROUND HONEY GLASS BOTTLES	25000.000				
33)	250 GMS 53 MM LUG NECK SQUARE HONEY GLASS BOTTLES	25000.000				
34)	500 GMS 53 MM LUG NECK ROUND HONEY GLASS BOTTLES	25000.000				
35)	53 MM LUG NECK ALUMINIUM PLAIN GOLD CAPS	25000.000				
36)	200 GMS HONEY ROUND GLASS BOTTLE (46MM PP NECK)	---				
37)	115x150 MM PVC SHRINK POUCH WITH CURVE(200 GM HONEY)	25000.000	PER 1000			
38)	95x165 MM PVC SHRINK POUCH WITH CURVE(100 GM HONEY)	25000.000				
39)	125x135 MM PVC SHRINK POUCH WITH CURVE(500 GM HONEY)	25000.000				
40)	120x95 MM PVC SHRINK POUCH WITH CURVE(DD CHURNAM)	100000.000				
41)	LABEL FOR CONTAINER SIZE 27.5"x6"	100000.000	PER 1000			
42)	LABEL FOR CONTAINER SIZE 22.5"x5"	100000.000	PER 1000			
43)	LABEL FOR CONTAINER SIZE 22.5"x7.5"	100000.000	PER 1000			
44)	LABEL FOR CONTAINER SIZE 20.5"x6.8"	100000.000	PER 1000			
45)	LABEL FOR CONTAINER SIZE 19"x6"	100000.000	PER 1000			
46)	LABEL FOR CONTAINER SIZE 15"x4"	100000.000	PER 1000			

S.NO.	NAME	ESTIMATE QTY.REQD.	RATE (INCLUSIVE PACKING & FORWADING PLUS GST)	TOTAL VALUE	EMD @ 1% ON TOTAL VALUE	WHETHER SAMPLE ENCLOSED YES/NO
47)	LABEL FOR CONTAINER SIZE 14"x3"	100000.000	PER 1000			
48)	LABEL FOR CONTAINER SIZE 10.5"x3"	100000.000	PER 1000			
49)	LABEL FOR CONTAINER SIZE 16"x5"	100000.000	PER 1000			
50)	LABEL FOR CONTAINER SIZE 13.8"x3.2"	100000.000				
51)	LABEL FOR CONTAINER SIZE 13"x3.2"	100000.000				
52)	34 x 57 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
53)	47 x 60 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
54)	47 x 70 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
55)	52 x 80 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
56)	63 x 95 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
57)	65 x 112 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
58)	72 x 91 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
59)	75 x123 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
60)	92 x106 PP CONTAINER WITH CAP(GOLD RING),BOTTOM WHITE, LID WHITE	---				
61)	48 x 132 SCREW TYPE (SPRAY NOZZLE,PRESS TYPE LID)	200000.000	FOR EACH			
62)	45 x 30 MM PP CONTAINER (WHITE)	100000.000				

PACKING MATERIALS (Rate for Each Nos. inclusive of all plus GST)
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S.NO.	NAME	ESTIMATE QTY.REQD.	RATE (INCLUSIVE PACKING & FORWARDING PLUS GST)	TOTAL VALUE	EMD @ 1% ON TOTAL VALUE	WHETHER SAMPLE ENCLOSED YES/NO
63)	BIO COMPOSTABLE W CUT CARRY BAG SIZE 15X16	1000.000	PER KGS			
64)	BIO COMPOSTABLE W CUT CARRY BAG SIZE 10X12	1000.000	PER KGS			
65)	POLYTHENE COVER LDPE SIZE 11X16	400.000	PER KGS			
66)	POLYTHENE COVER LDPE SIZE 13X14	400.000	PER KGS			
67)	POLYTHENE COVER LDPE SIZE 12X15	400.000	PER KGS			
68)	POLYTHENE COVER LDPE SIZE 10.5X15	400.000	PER KGS			

Note :- It is a Computer generated statement. As such it does not need any separate authentication